

CAHOKIA PUBLIC LIBRARY DISTRICT

Minutes for the Board of Trustees Meeting

October 4, 2019

1. Meeting called to order by Cindy Horn @ 5:10 p.m.
 - a. Roll call: Bernice Busch, Cindy Horn, Nick Kocurek, Yvette McFadden, Kris Morice, Cynthia Trammell, Dot Walker and Library Director Jeremy Staicoff.
 - b. Guest: Valerie White.
2. Adopt Agenda or make corrections to order of business.
 - a. Motion to go out of order to closed session by D Walker and 2nd by N Kocurek. Ayes: B Busch, C Horn, N Kocurek, C Trammell and D Walker. Nays: none.
3. Public Comments – none
4. Adopt Minutes:
 - a. Motion to adopt minutes for September 9th meeting by C Trammell and 2nd by N Kocurek. Ayes: B Busch, C Horn, N Kocurek, Y McFadden, K Morice, C Trammell and D Walker. Nays: none.
5. Correspondence – none
6. Finance Report
 - a. Financial Report shows under \$1.01. This should actually be over by \$1.01.
 - b. Motion to approve by B Busch and 2nd by C Trammell. Ayes: B Busch, C Horn, N Kocurek, Y McFadden, K Morice, C Trammell and D Walker. Nays: none.
7. Expenditures Report
 - a. Motion to approve by D Walker and 2nd by Y McFadden. Ayes: B Busch, C Horn, N Kocurek, Y McFadden, K Morice, C Trammell and D Walker. Nays: none.
8. Director's Report:
 - a. Working on online presence – Facebook
 - b. Day to Day cash register reconciliation
 - c. Problem Patron Log
 - d. Working with SWIC to administer computer classes at the Library

- e. Create employee complaint/incident form
 - f. Work on different program ideas
 - g. Tiger Plumbing performed annual plumbing check and provided estimate for updates
 - h. Motion to approve by K Morice and 2nd by Y McFadden. Ayes: C Horn, N Kocurek, Y McFadden, K Morice, C Trammell and D Walker. (B Busch had to leave meeting at this point). Nays: none
9. Youth Directors Report
- a. Story time at Maplewood Elementary School
 - b. Movie night total of 52 for month of September
 - c. Coloring contest for teens in October
 - d. Fred Venturini young adult author will be at the Library on October 28th promoting his new book.
 - e. Motion to approve by D Walker and 2nd N Kocurek. Ayes: C Horn, N Kocurek, Y McFadden, K Morice, C Trammell and D Walker. Nays: none.
10. Trustees Concerns – none
11. Old Business
- a. Older Kids days – need to start working on Dungeons and Dragons.
 - b. Recycle Day – still need to schedule
12. New Business
- a. Schools for Holidays
 - b. Valerie for Halloween
13. Closed Session
14. Announcements: Next Board Meeting held on 11/12/19 @ 6:30 p.m.
15. Adjournment @ 6:45 pm. Motion by C Trammell and 2nd by N Kocurek.
Ayes: C Horn, N Kocurek, Y McFadden, K Morice, C Trammell and D Walker.