

CAHOKIA PUBLIC LIBRARY DISTRICT
Minutes for the Board of Trustees Meeting
July 13, 2020

1. **Meeting** called to order by Cindy Horn at 6:37p.m.
 - a. Roll Call: Cindy Horn, Yvette McFadden, Dan Greer, Cynthia Trammell, Kris Morice and Library Director Jeremy Staicoff. Absent: Dave Kocurek.
2. **Adopt Agenda** or make corrections to order of business.
 - a. Motion to adopt agenda by Y. McFadden and 2nd by C. Trammell. Ayes: C. Horn, Y. McFadden, D. Greer, C. Trammell and K. Morice. Nays: none.
3. **Public Comments:**
 - a. Cindy Horn stated the need for a new secretary after the recent resignation of board member. Kris Morice will be the new secretary as of tonight's meeting.
 - b. There is one position available at this time for a board member.
4. **Adopt Minutes:**
 - a. Motion to adopt minutes for June 8, 2020 made by D. Greer and 2nd by C. Trammell. Ayes: C. Horn Y. McFadden, D. Greer, C. Trammell and Kris M.
Nays: none.
5. **Correspondence:**
 - a. Library received a letter from Illinois Unemployment for one of the employees. It was responded to by Jeremy Staicoff.
6. **Finance Report:**
 - a. Motion to approve by K. Morice and 2nd by Y. McFadden. Ayes: C. Horn, Y. McFadden, D. Greer, C. Trammell and K. Morice. Nays: none.

7. Expenditure Report:

a. Motion to approve by D. Greer and 2nd by Y. McFadden. Ayes: C. Horn, Y. McFadden, D. Greer, C. Trammell and K. Morice. Nays: none.

8. Director's Report:

a. Motion to approve by C. Trammell and 2nd by Y. McFadden. Ayes: C. Horn, Y. McFadden, D. Greer, C. Trammell and K. Morice. Nays: none.

9. Youth Director's Report:

a. Motion to approve by K. Morice and 2nd by C. Trammell. Ayes: C. Horn, Y. McFadden, D. Greer, C. Trammell and K. Morice. Nays: none.

10. Trustees' Concerns: none.

11. Old Business:

a. Ameren IL is scheduled to change outside lighting system from dusk/dawn to motion sensor.

b. Sneeze guards will be installed in anticipation of future reopening.

c. Jeremy S. is continuing to track the progress of libraries both in our system and neighboring systems.

12. New Business:

a. Discussion of safe air quality concerns upon reopening. Kris Morice will look into HEPA air filters as a possible way to address this concern.

b. Curbside library service may be expanded to include the sending of Faxes and making copies for patrons, submitted either through email link or in person. Notary services will also be available.

New Business, cont.

c. Appropriations Ordinance was approved for public inspection. Motion to approve by Y. McFadden and 2nd by C. Trammell. Ayes: C. Horn, Y. McFadden, D. Greer, C. Trammell and K. Morice. Nays: none.

d. Jeremy S. recommended a web-based computer reservation system that he is familiar with. Dan G. volunteered to research with Jeremy.

e. Upcoming Meeting dates through June, 2021 were reviewed. Motion to approve by C. Trammell and 2nd by K. Morice. Ayes: C. Horn, Y. McFadden, D. Greer, C. Trammell and K. Morice. Nays: none.

13. **Closed session:** none.

14. **Announcements:** Next Board Meeting will be held on August 10, 2020.

15. **Adjournment** at 8:09p.m. Motion by C. Trammell and 2nd by D. Greer. Ayes: C. Horn, Y. McFadden, D. Greer, C. Trammell and K. Morice. Nays: none.